



Field Staff Orientation Checklist

Received and/or Reviewed

Applicant Initials

Recruiter Initials

Pay Rate _____

Parking Reimbursement _____

Normal Business Hours _____

After Hours On Call System _____

Field Employee Manual _____

OSHA Safety Manual (Includes CDC Hand Hygiene Guidelines) _____

JCAHO National Patient Safety Goals _____

Cultural Diversity & Sensitivity Handout _____

Occupational Exposure to Bloodborne Pathogens _____

A Patient's Bill of Rights _____

Reporting Patient Incidents & Sentinel Events _____

Reporting General Concerns & Problems _____

Reporting Worker's Comp Injuries _____

Reporting Safety Issues (Includes Use of Safety Hazard Report Form) _____

Benefits Package _____

Timeslips & Payroll Process _____

Obtaining Assignments _____

Client Facility Orientation _____

Credential & Annual Review Compliance _____

ID Badge _____

Dosimeter Badge System (Radiology Only) _____

Job Description _____

Floating _____

Applicant Signature: _____

Date _____

Recruiter Signature _____

Date _____